

## How to Use FamilySearcher

**IMPORTANT: BEFORE USING FAMILYSEARCHER YOU MUST FIRST CREATE A PAF FILE WITH THE THREE OR FOUR GENERATION INFORMATION THAT YOU HAVE BEEN GIVEN BY THE ONE YOU ARE PREPARING THE FAMILY HISTORY PACKET FOR. YOU WILL ULTIMATELY ADD INFORMATION FROM YOUR RESEARCH TO THIS FILE TO CREATE THE PEDIGREE CHART AND FAMILY GROUP SHEETS THAT YOU WILL INCLUDE IN YOUR PACKET. BUT IT IS NECESSARY THAT THIS FILE BE CREATED WITH THE INITIAL FAMILY HISTORY INFORMATION IN ORDER FOR YOU TO BEGIN YOUR INTERNET RESEARCH USING FAMILYSEARCH.**

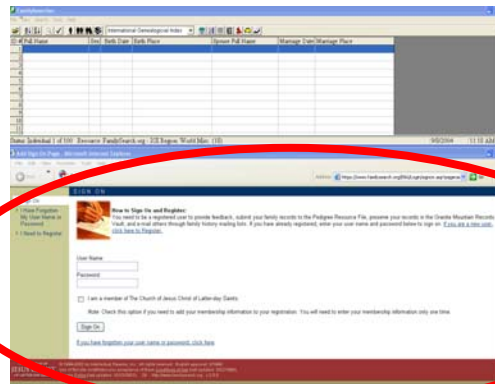
The following is a brief explanation of how to use FamilySearcher in researching key family history websites. See Appendix I at the end of this document for extensive details. Also click “Help” on the FamilySearcher menu for comprehensive information.

Step 1

Create a GEDCOM file from the PAF file you have prepared. On the PAF tool bar, click “File.” Then click “Export.” Follow the instructions to create a GEDCOM file from your PAF file. You will “Export” it to the same folder your PAF file is in. If you need help, click “Help” on the PAF toolbar and read the instructions for creating GEDCOM files. *Your PAF file will need to be in GEDCOM format in order for FamilySearcher to use it.*

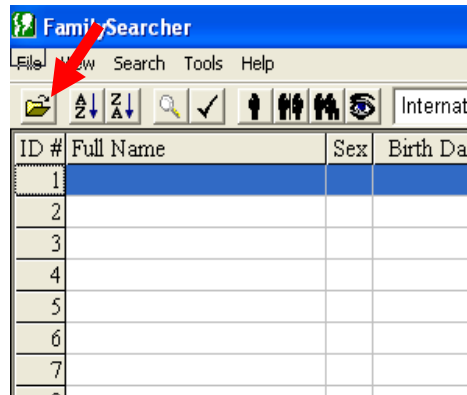
Step 2

Open the FamilySearcher program. It is up to you whether or not you fill out the “Sign on” sheet that pops up. Close that sheet before proceeding.



Step 3

Locate your PAF folder and open the GEDCOM file you have created. This will load that file into FamilySearcher



Step 4

Become familiar with the FamilySearcher toolbar and what each icon does. Hold the mouse on an icon to see what it represents. Experiment!



Step 5

Highlight one of the last generation (3<sup>rd</sup> or 4<sup>th</sup>) names. NOTE: In order to be able to research this individual's ancestors, *this individual must be deceased.*

ID #	Full Name	Sex	Birth Date	Birth Place	Spouse Full Name	Marriage Date
1	FRIEND, John	M	5 Aug 1955			
2	FRIEND, Henry	M	4 Jul 1935		SMITH, Mary	
3	SMITH, Mary	F	5 Jun 1936		FRIEND, Henry	
4	FRIEND, Stuart	M	15 Jan 1915		CITIZEN, Martha	
5	CITIZEN, Martha	F	5 Jun 1914		FRIEND, Stuart	
6	SMITH, Steven	M	5 Jun 1912		JONES, Alice	5 Jul 1933
7	JONES, Alice	F	12 Dec 1910		SMITH, Steven	5 Jul 1933

Step 6

Click the icon for the family history website you wish to search. By holding the arrow over each icon, you will see what website it represents. It is recommended that you visit the websites in the order listed. The first one is FamilySearch.



On each website, search all of the resources available.

**IMPORTANT:**

Whenever there is an option to “Refine” your search, do so! This allows you to be as specific in your research as your information allows you to be.

Step 7

ID #	Full Name	Sex	Birth Date	Birth Place	Spouse Full Name	Marriage Date	Marriage Place
1	FRIEND, John	M	5 Aug 1955				
2	FRIEND, Henry	M	4 Jul 1955		SMITH, Mary		
3	SMITH, Mary	F	5 Jan 1936		FRIEND, Henry		
4	FRIEND, Stuart	M	15 Jan 1915		CITIZEN, Martha		
5	CITIZEN, Martha	F	5 Jan 1914		FRIEND, Stuart		
6	SMITH, Steven	M	5 Jan 1912		JONES, Alice	5 Jul 1933	
7	JONES, Alice	F	12 Dec 1910		SMITH, Steven	5 Jul 1933	
8							

You searched for: Alice Jones  
Exact Spelling: Off  
Matches: All Sources - 399

**refine search**

Step 8

Use the appropriate Family History Research Forms to keep track of where you have researched and what you have found

## Appendix I

### Overview of FamilySearcher

**FamilySearcher** is a Windows program that reads a GEDCOM file and presents a list of names found in a spreadsheet format. A name can then be selected for easy lookup on the FamilySearch™ Internet web site. This program was originally written to facilitate rapid name lookups on the International Genealogical Index (IGI). It can also be used to search the other resources (Ancestral File, Pedigree Resource File, Census etc.) at the FamilySearch™ web site. When launched, the FamilySearcher program always starts a companion Internet Explorer window to display the results of requested searches. The initial Internet Explorer window displays the FamilySearch™ login screen. LDS family historians can use this login screen to request access to Temple ordinance dates on the International Genealogical Index. In some cases a security warning may be displayed with the text *“You are about to be redirected to a connection that is not secure”* after entering the login and password information. Please respond with “Yes” when asked if you wish to continue. Those not interested in finding LDS ordinance dates can ignore this initial FamilySearch™ login screen.

For those interested in identifying completed LDS ordinance information and adding it to their PAF data file – this program can generate an Ordinance Update File that can be imported into PAF.

The FamilySearcher program is named such because it is a tool especially designed to search the resources of the FamilySearch™ web site. It is also capable of searching several other Internet genealogical web sites including Ancestry.com, Rootsweb.com, EllisIsland.org etc.

FamilySearcher was written to work with any Genealogy Program such as PAF, Legacy, Family Tree Maker etc. The use of the GEDCOM file as input rather than some other file format makes this program available to all Family Historians who have entered some number of names into their genealogy software program. GEDCOM stands for Genealogical Data Communication and is a text file format that is supported by all modern genealogy programs.

#### B. When to use FamilySearcher

This program was inspired by the **“Search on FamilySearch™ Internet”** menu selection available when using Personal Ancestral File. This menu selection initiates a general search across all time periods and resources at [www.familysearch.org](http://www.familysearch.org) for the currently highlighted name. This kind of semi-automated search is extremely helpful – but requires many mouse clicks to refine the search to just search one selected computer file – such as the IGI. FamilySearcher saves time by only searching the selected resource and automatically enters the date and place which saves time by initially narrowing the search results to just a few entries. When no matching entry is found – it is often wise to expand the year range and possibly the location in order to find a desired entry.

Here are the most common uses for this program:

- 1) Generate a GEDCOM file from PAF (or other genealogy program) including the names of individuals that you would like to search for on the FamilySearch™ web site. An example use would be to generate a GEDCOM file for any incomplete LDS ordinances in your database. The resulting GEDCOM file can then be used as input to FamilySearcher. Any matching entries can then be copied, typed or imported back into your PAF (or other) genealogy program. A description of how to create a GEDCOM file from PAF 5 is included below.
- 2) Generate a GEDCOM file from PAF (or other genealogy program) including the names of individuals with any ordinances that are listed as "CLEARED". Use the resulting GEDCOM file as input to FamilySearcher and search the Internet IGI for possible matching entries. Copy any matching search results back into your genealogical program using an Ordinance Update (OUP) file.
- 3) Check a Temple Ready diskette for any "already completed" ordinances. This avoids duplication of LDS ordinances and saves time performing the name lookups. FamilySearcher can read any GEDCOM file including those created by Temple Ready which typically have a filename ending in SUB.
- 4) Use FamilySearcher to systematically search the six resources (Pedigree Resource File, Ancestral File, Census, IGI, etc.) found on the Family Search web site.
- 5) Use FamilySearcher to systematically search the resources of one of the other supported web sites – such as the Census records at Ancestry.com based on the names in a GEDCOM file.
- 6) Use FamilySearcher to view the contents of any GEDCOM file that you may have around and wondered about whether to keep or toss. The "File", "Properties" menu selection in FamilySearcher can give some details on an open GEDCOM file that can be helpful.
- 7) Search the Family History Library catalog for either a Surname or Locality using the data in you GEDCOM file.

### C. Minimum System Requirements

Operating System: Windows 98/Me/NT/2000/XP

Computer CPU: 300 Mhz or faster.

RAM: 64 MB or higher

Hard Disk Space: 5 MB

CD-ROM drive: Not required

Video Display: 800x600 resolution or higher

NOTE: The AOL web browser is not supported by FamilySearcher – nor is the Netscape browser.

## II. Search Functions and their description

### A. Search For Birth or Christening Event on FamilySearch™ Internet

The program includes four lookup or search capabilities that can be used with the names in your GEDCOM file to search the FamilySearch™ web site. The first search function titled "**FamilySearch – Birth/Chr**" provides genealogists with the ability to quickly access the Internet IGI or any of the additional databases provided. Each of the three searches

provided under the “search” menu has a corresponding toolbar icon. This search can be activated by using the Search menu selection, tool bar icon or by double-clicking on the highlighted name – a query is then made on the IIGI, or selected resource, for the selected name. This avoids having to type in the name and date. It also automatically selects the correct region and time period range.

The program default, when first invoked, is to search the Internet IIGI – but the toolbar pull-down list can be used to select any of the other resources available at the FamilySearch™ web site. In addition to the FamilySearch web site – it is also possible to perform a Birth/Chr search on Ancestry.com and Rootsweb.com..

#### B. Search For Marriage Event on FamilySearch™ Internet

The second function performs a similar lookup on the IIGI, or selected resource, but this time narrows the search for marriage entries only. This search function is titled "**FamilySearch – Marriage**". When searching the U.S. Social Security Death Index or the Census – this search will substitute the husbands surname for married females.

#### C. Search For Children of this Couple on FamilySearch™ Internet

This third search function performs a lookup on the IIGI, or selected resource, for any children of the highlighted couple. This search function is titled " FamilySearch – Children". When searching the U.S. Social Security Death Index or the Census. This search will be grayed out and unavailable for certain databases and may be replaced by a Death search icon where applicable.

#### D. Search For Any Event on FamilySearch™ Internet

The third search performs a similar lookup on the IIGI, or selected resource, but this time searches for any matching name without regard to time period or event type. This search function is titled "**FamilySearch – General**".

#### E. Search For Any Event on [www.familysearch.org](http://www.familysearch.org)

The three remaining searches are provided for convenience in performing a general (name only) search on several key web sites. This particular search is titled "**FamilySearch – General**" and will search all resources including Ancestral File, Pedigree Resource File, Census records etc.

#### F. Search For Any Event on [Ancestry.com](http://Ancestry.com)

This search function is titled "**Ancestry.com – General**" and performs a general (name only) search.

#### G. Search For Any Event on [Rootsweb.com](http://Rootsweb.com)

This search function is titled "**Rootsweb.com – General**" and performs a general (name only) search.

#### H. Search For Any Event on [EllisIsland.org](http://EllisIsland.org)

This search function is titled "EllisIsland.org – Arrivals" and performs a general (name only) search for arrival events.

#### I. Search For Death Events on [Cwgc.org](http://Cwgc.org)

This search function is titled "Commonwealth War Graves – Deaths" and performs a general (name only) search for death events.

#### J. Search For Any Event using Miscellaneous Australian Resources (web sites)

This search function is titled "Australian Resources" and performs a name search for Perth W.A. Cemeteries.

#### K. Search For Information using the Family History Library Catalog on [FamilySearch.org](http://FamilySearch.org)

This search function is titled "FamilySearch.org Family History Library Catalog" and performs a locality search using the birth locality of the highlighted individual.

#### L. Summary of Available Search Types

FamilySearcher provides four searches that can be used to access the six genealogical databases found on [www.familysearch.org](http://www.familysearch.org), the eight genealogical resources available on [www.ancestry.com](http://www.ancestry.com) and the three genealogical databases found at [www.rootsweb.com](http://www.rootsweb.com). The table below summarizes the types of searches that can be performed and the FamilySearch™ resources or databases that can be queried. The Individual Search has a corresponding icon on the tool bar that looks like the silhouette of a person. The Marriage Search has a corresponding tool bar icon that looks like the silhouette of a couple. The Children Search looks like the silhouette of a couple with a small child standing next to them. The General Search has a corresponding tool bar icon that looks like an eye.

Resource	Individual	Marriage	Children	General
Ancestral File	Birth/Chr	Marriage	Children	Any Event, All Time
International Genealogical Index (IGI)	Birth/Chr	Marriage	Children	Any Event, All Time
Pedigree Resource File	Birth/Chr	Marriage	Children	Any Event, All Time
U.S. Social Security Death Index	Birth	Male – Birth Female – Birth Using Married Surname	Death	Any Event, All Time
Vital Records Index	Birth/Chr	Marriage	Children	Any Event, All Time
Census	Birth	Male – Birth Female – Birth Using Married Surname	N/A	Any Event, All Time

Ancestry World Tree	Birth/Chr	Marriage	Children	Any Event, All Time
Birth, Marriage & Death	Birth	Marriage	Death	Any Event, All Time
Immigration	N/A	N/A	N/A	Any Event, All Time
Military	N/A	N/A	N/A	Any Event, All Time
U.K. FreeBMD	Birth	Marriage	Death	Any Event, All Time
U.K. Census	Birth	Male – Birth Female – Birth Using Married Surname	N/A	Any Event, All Time
U.S. Census	Birth	Male – Birth Female – Birth Using Married Surname	N/A	Any Event, All Time
U.S. Social Security Death Index	Birth	Male – Birth Female – Birth Using Married Surname	Death	Any Event, All Time
World Connect	Birth	Marriage	Children	Any Event, All Time
U.S. Social Security Death Index	Birth	Male – Birth Female – Birth Using Married Surname	Death	Any Event, All Time
Rootsweb Surname List	N/A	N/A	N/A	Any Event, All Time
Ellis Island U.S. Immigration Records	N/A	N/A	N/A	N/A
Commonwealth War Graves Commission	N/A	N/A	N/A	N/A
Perth Western Australia - Cemeteries	Birth Name	Married Name	Surname	Married Surname
Fremantle Western Australia - Cemetery	Birth Name	Married Name	Surname	Married Surname
Family History Library Catalog – Locality	Birth Locality	Birth Locality – search 2	Marriage	Marriage Locality
Family History Library Catalog – Surname	Birth Surname	Married Surname	N/A	N/A

The U.S. Social Security Death Index and the Census records do not support any kind of Marriage Search. FamilySearcher uses the Marriage Search menu selection and tool bar icon for these resources to initiate a “Birth Event” search for a male (the same as an Individual Search) – and to initiate a “Birth Event” search but with the married surname for a female. Since married females are often listed in these records using their married surname – this kind of Marriage Search is more likely to find a matching entry than an Individual Search using the maiden surname. When a given search type does not apply – its corresponding toolbar icon and menu entry is grayed out to indicate that it is unavailable.

The “Search for Children of this Couple” menu selection will look for a birth or christening event for any individual that has parents that match the highlighted couple. In some cases the toolbar icon and menu selection that is normally used for this kind of a search will change to represent a search for a matching death entry.

The Ellis Island and Commonwealth War Graves web sites do not support any more detailed searching and for this reason there is no pull-down list of additional resources to search for these sites.

The list of Australian Resources that can be searched will likely grow over time but is limited in this release to the two localities listed.

The Family History Library Catalog is now available for searching based on information in the GEDCOM file.

### III. Navigating the Menus

#### A. File

**Open** – Used to select a GEDCOM file to be opened by FamilySearcher.

**Close** – Close the current GEDCOM file and clear the spreadsheet. Only available if a file is currently open.

**Properties** – Display statistics on the currently open GEDCOM file.

**View Raw GEDCOM File** – Use this menu item to initiate viewing of the currently open GEDCOM file.

**Save Ordinance Update (OUP) File** – Use this menu item to save all ordinance updates to an OUP file.

**Recent Files** – Lists up to four of the most recently accessed GEDCOM files. Click on a file name to reopen a file.

**Exit** – This menu selection is used to select a GEDCOM file to be opened by FamilySearcher.

#### B. View

**Toolbar** – Click here to toggle display of the toolbar.

**Status Bar** – This selection toggles display of the Status Bar at the bottom of the FamilySearcher screen.

**Text Size** – Selects a text size that is comfortable for a given display resolution.

**Split Screen** – This setting can be used to select a preferred way to arrange the FamilySearcher window and its companion Internet Explorer window.

**View Family Details** – Use this menu item to view detailed family information on the currently highlighted individual.

#### C. Search

**Family Search IGI Birth/Chr** – Performs a resource-specific query based on the Birth or Christening information of the currently highlighted individual.

**Family Search IGI Marriage** – Performs a resource-specific query based on the Marriage information of the currently highlighted individual.

**Family Search IGI Children of this Couple** – Performs a resource-specific query based on the name information of the currently highlighted couple.

**Family Search IGI General** – Performs a resource-specific query based on the name information of the currently highlighted individual.

**Search Resource** – Used to select the specific FamilySearch™ resource to be searched. The next three searches are altered based on this setting. The default is to search the IGI. As this setting is changed the title for the three search types will also change to reflect the selected resource.

**Family Search General** – Performs an all resource query based on the name information of the currently highlighted individual.

**Ancestry.com General** – Performs an all resource query on the [Ancestry.com](http://Ancestry.com) web site based on the name information of the currently highlighted individual.

**Rootsweb.com General** – Performs an all resource query on the [Rootsweb.com](http://Rootsweb.com) web site based on the name information of the currently highlighted individual.

**EllisIsland.org Arrivals** – Performs an all resource query on the [EllisIsland.org](http://EllisIsland.org) web site based on the name information of the currently highlighted individual.

**Cwgc.org Deaths** – Performs a query on the [Cwgc.org](http://Cwgc.org) web site based on the name information of the currently highlighted individual. This is the Commonwealth War Graves Commission and includes the names of deceased soldiers who fought in World War I and II from any of the British Commonwealth Countries.

**Australian Resources** – Performs a query on the Perth, Western Australia Cemeteries web site based on the name information of the currently highlighted individual.

**FamilySearch.org Family History Library Catalog** – Performs a Locality search using the Family History Library Catalog on the [FamilySearch.org](http://FamilySearch.org) web site based on the birth location information of the currently highlighted individual.

#### D. Tools

**Login to FamilySearch.org** – Click here to display the FamilySearch™ login screen in the Internet Explorer window. Depending on the security settings of Internet Explorer – the message “*You are about to be directed to a site that is not secure*” may be displayed. This message is an artifact of the remote control scheme that FamilySearcher uses to control the browser window and can be ignored. Please click the “Yes” button when asked if you would like to continue.

**Search Options** – This selection displays a dialog box which determines the date range and place settings for subsequent searches.

**Configure Double-Click Action** – This selection allows the user to decide which kind of search will be initiated when a double-click is detected.

**Name Tagging** – This selection allows the user to “tag” or highlight selected name entries in order to remember and record which names have already been searched. The keyboard shortcut for this menu selection is to “shift-click” on a given name in the FamilySearcher window. When names are tagged this information is saved in an “FSR” file in the same directory and with the same name as the GEDCOM file.

**Clear Most Recently Used File List** – This selection will erase the list of recently opened files found under the File menu.

**Launch Personal Ancestral File 5** – Click here to launch PAF 5 (if installed).

## E. Help

**Help** – Click here to display this help file.

**FamilySearcher Web Site** – Click here to visit the FamilySearcher web site.

**Check For Newer Version** – Click here to check if a newer version of FamilySearcher is available for download.

**About** – Displays a brief description of the purpose of this program along with version information.

## IV. Using the Toolbar

### A. Open File

Click on this icon to select a GEDCOM file to load. The data file can reside on a floppy disk, zip disk, CD-ROM, local hard disk or network drive.

### B. Sort Ascending

Clicking on this icon will sort the displayed names in ascending alphabetical order. It is also possible to click on the column heading to initiate a sort.

### C. Sort Descending

Clicking on this icon will sort the displayed names in descending alphabetical order. It is also possible to click on the column heading to initiate a sort.

### D. Display Family Details

Click on this icon to view additional family details regarding the currently highlighted individual. It is also possible to click on the ID number for a given individual to display this same Family Details display window.

### E. Toggle Name Tag

Click on this icon to tag the currently highlighted individual. The ID number will be displayed with a green background. This is a shortcut for using the Tools menu and selecting "Toggle Name Tag". These name tags are saved when the program exits and are restored when a GEDCOM file is loaded.

### F. Individual Search

Click on this icon to initiate a name search based on the birth or christening date and place of the highlighted individual. The Internet resource to be searched is determined based on the setting displayed on the tool bar.

### G. Marriage Search

Click on this icon to initiate a name search based on the marriage date and place of the highlighted individual. The Internet resource to be searched is determined based on the setting displayed on the tool bar.

#### H. Children of this Couple Search

Click on this icon to initiate a birth/chr search for children of the couple currently highlighted. The Internet resource to be searched is determined based on the setting displayed on the tool bar.

#### I. General Search

Click on this icon to initiate a general name search (any date or place) of the highlighted individual. The Internet resource to be searched is determined based on the setting displayed on the tool bar.

#### J. Select Resource

This pull-down list offers a selection of Internet resources that can be searched. Each of the six resources available at the FamilySearch™ web site are available in this pull-down list as follows:

<b>FamilySearch Resource</b>	<b>Description</b>
Ancestral File	A computer file containing names and often other vital information (such as date and place of birth, marriage, or death) of millions of individuals who have lived throughout the world. Names are organized into family groups and pedigrees. To allow for coordination of research, the file also lists names and addresses of those who contributed to the file.
International Genealogical Index (IGI)	The International Genealogical Index is one of the world's largest collections of genealogical records. Information comes from individual research and original records. The majority of the names are from records of people who lived between 1500 and 1885. Other records have been submitted by members of The Church of Jesus Christ of Latter-day Saints. The index contains: Names of millions of deceased persons from throughout the world. And Dates and places of births, christenings, marriages, and other events.
Pedigree Resource File	The Pedigree Resource File is a growing database of lineage-linked names submitted by users of the FamilySearch™ Internet Genealogy Service.
U.S. Social Security Death Index	A computer file that contains records of deaths reported to the United States Social Security Administration. Most records start in 1962, but the file does contain a few records of deaths that happened before that date.
Vital Records Index	The Vital Records Index contains information from birth, christening, and marriage records from Scandinavia (3.6

	million names) and Mexico (1.9 million names).
Census	The 1880 U.S. (50 million names), 1881 Canadian (4.3 million names) and 1881 British Census records (30 million names) include a complete transcription of these original census records as well as a national index. It includes the enumeration of individuals within households and institutions, which allows viewing those who were neighbors of listed families and individuals.

Each of the resources available at the [Ancestry.com](http://Ancestry.com) web site are available in this pull-down list as follows:

<b>Ancestry.com Resource</b>	<b>Description</b>
Ancestral World Tree	A computer file containing names and often other vital information (such as date and place of birth, marriage, or death) of over 200 million of individuals who have lived throughout the world. The names found here come from GEDCOM files that have been submitted to Ancestry.com.
Birth, Marriage & Death	This is a broad category of records that includes birth, marriage and death records from selected localities in North America and the United Kingdom. In some cases this collection of information includes christening and burial details.
Immigration	A collection of transcribed immigration records mostly for North America.
Military	A collection of transcribed military and military pension records mostly for North America.
Name Dictionary	Discover the meaning and origin of both first and last names.
PERSI – Periodical Source Index	The largest and most widely-used subject index covering genealogy and local history periodicals written in English and French (Canada). The collection dates from approximately 1800. There are currently over 1.7 million searchable records and nearly 6,000 different periodicals, which library staffers at the Allen County Public Library have been compiling for over a decade. PERSI is widely recognized as essential for high-quality genealogy research.
U.K. FreeBMD	A transcribed index to the birth, marriage and death records of England – starting in 1837 up to the present. This information is being transcribed by volunteers and is only partially complete at this time.
U.K. Census	The 1891 census of England contains over 40 million names and was taken on 5 Apr 1891. This indexed and fully transcribed collection of names also includes access to the scanned images of the original census books.
U.S. Census	Census images including an index for the U.S. Federal decennial census starting in 1790 up through 1930.

U.S. Social Security Death Index	A computer file that contains records of deaths reported to the United States Social Security Administration. Most records start in 1962, but the file does contain a few records of deaths that happened before that date.
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Each of the resources available at the [Rootsweb.com](http://Rootsweb.com) web site are available in this pull-down list as follows:

<b>Rootsweb.com Resource</b>	<b>Description</b>
World Connect	A collection of lineage-linked GEDCOM files that have been submitted to Rootsweb.com.
U.S. Social Security Death Index	A computer file that contains records of deaths reported to the United States Social Security Administration. Most records start in 1962, but the file does contain a few records of deaths that happened before that date. This resource on Rootsweb is of particular value because it can print out a letter that can be used to request the original SS-5 application form.
Rootsweb Surname List	A message board that can be used to contact other researchers that are following the same family lines. E-mail addresses are included.

The [EllisIsland.org](http://EllisIsland.org) web site contains an indexed list of passenger arrivals at the port of New York between 1892 and 1924. In this time period, more than 22 million immigrants, passengers, and crew members came through Ellis Island and the Port of New York. The ship companies that transported these passengers kept detailed passenger lists, called "ship manifests." Images of these original documents are available for on-line viewing. It is also possible in most cases to view an image of the ship.

No pull-down menu is provided for this web resource as only a General search is available and there is only one resource at this site.

The [Cwgc.org](http://Cwgc.org) web site contains an indexed list of soldiers that died in World War I and World War II that were associated with the British Commonwealth of Nations.

No pull-down menu is provided for this web resource as only a General search is available and there is only one resource at this site.

Each of the resources available from the Australian Resources web sites are available in this pull-down list as follows:

<b>Australian Resources</b>	<b>Description</b>
Perth, Western Australia Cemeteries	This web site maintained by the Perth, Western Australia, Metropolitan Cemeteries Board contains burial information on the following cemeteries: Karrakatta Cemetery, Pinnaroo Valley Memorial Park, Midland Cemetery and Guildford Cemetery. The information on this web site is updated daily.
Fremantle, Western	A computer file containing records of those persons buried

Australia Cemetery	at the Fremantle, Western Australia Cemetery.
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Each of the resources available from the Family History Library Catalog web site are available in this pull-down list as follows:

<b>FHLC Resources</b>	<b>Description</b>
Locality Search	A complete catalog of the holdings of the Family History Library Catalog in Salt Lake City, Utah. Information on many localities in the world are included here. Most microfilms and microfiche can be circulated (loaned) to a local LDS Family History Center.
Surname Search	An index of all books, microfilms and microfiche that cover a given surname held at the Family History Library in Salt Lake City, Utah. Most microfilms and microfiche can be circulated (loaned) to a local LDS Family History Center.

**K. FamilySearch.org Search – Any Event**

This toolbar icon can be used to initiate a general (name only, any event) search at the [FamilySearch™](#) web site.

**L. Ancestry.com Search – Any Event**

This toolbar icon can be used to initiate a general (name only, any event) search at the [Ancestry.com](#) web site.

**M. Rootsweb.com Search – Any Event**

This toolbar icon can be used to initiate a general (name only, any event) search at the [Rootsweb.com](#) web site.

**N. EllisIsland.org Search – Any Event**

This toolbar icon can be used to initiate a passenger arrival search at the [EllisIsland.org](#) web site.

**O. Commonwealth War Graves Search – Death and Burial Events**

This toolbar icon can be used to initiate a death and burial search at the [Cwgc.org](#) web site.

**P. Australian Resources Search – Any Event**

This toolbar icon can be used to initiate a burial search at the [www.mcb.wa.gov.au](#) web site.

**Q. Family History Library Catalog Search – Locality and Surname**

This toolbar icon can be used to initiate a Family History Library Catalog search at the [FamilySearch.org](http://FamilySearch.org) web site.

## V. Program Options

### A. Viewing Options

When using this program at lower screen resolutions – it may be desirable to use the “View” menu selection to inhibit display of the toolbar and/or status bar. In most cases these bars provide useful information and functionality and the user will want to leave these displayed. This setting is not saved between invocations of this program.

The displayed text size can also be altered using the “View” menu item. Changing this selection is a personal preference and is provided so as to allow for most comfortable viewing of data. The selected text size is saved each time the program exits for use the next time the program is invoked.

The “View” menu item allows the user to decide how best to display the two windows used by FamilySearcher. Most will prefer to split the screen horizontally or vertically – but some may also prefer viewing two overlapping (no split) windows. When the “no split” option is selected the FamilySearcher program will attempt to bring the Internet Explorer window forward as each search is completed. This setting is saved each time the program exits for use the next time the program is invoked.

### B. Search Options

When searching the Internet IGI the FamilySearcher program will auto select the region based on the place name provided in the GEDCOM file. If there is insufficient place name information entered in the GEDCOM file – it may be desirable to manually select the region to be used. Use the “Tools”, “Search Options...” menu selection to manually select the desired region. Once a new region is selected – the “Auto Select” radio button will instruct the program to use this new selection only if it cannot automatically determine the region. The “Manual Select” radio button setting instructs the program to ignore any automatically determined region to be replaced by the manual setting. The “Manual Select” setting can be used to check, for example, the World Miscellaneous region for a name that would normally appear in the North America region.

When searching any of the FamilySearch™ resources the default year range used is plus or minus one year. The “Tools”, “Search Options...” menu selection can be used to change this default behavior to search over a larger year range. The selected year range will be used for all subsequent searches. It is also possible to use the “Refine Search” link displayed in the upper right-hand corner of the Internet Explorer window after an initial search has been completed. In this way a name search can be expanded across a larger time period.

### C. Sorting Options

In addition to the toolbar icons provided to sort the names found in a GEDCOM file – it is also possible to click on the heading of any of the spreadsheet columns to request that

the data be sorted based on the data in that column. The first click on a column heading will initiate an alphabetic ascending sort. The next click will initiate an alphabetic descending sort. The sorting of dates is done alphabetically is currently not very useful. To return the data to its original GEDCOM order – simply click on the heading of the “ID #” column.

## VI. Program Installation

### A. FamilySearcher Internet Web Site

The FamilySearcher web site can be used to download the latest version of the program. The URL for this web site is: <http://myweb.cableone.net/kevinowen3/FamilySearcher.htm>

## VII. Disclaimers

### A. Use Sound Research Practices

It is important to remember that finding a matching name on the FamilySearch™ web site (or any other web site) does not prove that such a person existed – nor does it prove a relationship to your family tree. Sound research practices should always be used to verify the source of information and to prove a family connection.

The LDS family historian is encouraged to follow these steps:

- 1) Enter your name information into Personal Ancestral File or other genealogical software program.
- 2) Document the sources used to confirm the accuracy of names, dates and places contained in your data.
- 3) Use the Temple Ready – “Update My Records” capability available at your nearest Family History Center. This will find many, but not all, of the already completed LDS ordinance entries up to January of 2000 (The most recent release of the FamilySearch™ Addendum CDs for Family History Centers).
- 4) Use the Internet IGI to lookup any persons with incomplete Temple ordinances. This will catch any recently completed ordinances – as well as any entries missed by the automated “Update My Records” step described above. Matching LDS ordinance data found using this step can then be copied or printed out and entered into your PAF or other genealogical program.
- 5) Run Temple Ready at your nearest Family History Center on small groups of names that have been individually checked to clear them for LDS Temple ordinances and take the resulting diskette to your nearest Temple.

The FamilySearcher program can help with step #4 but the remaining steps are also required in order to ensure accurate and correct information is recorded in your records. It is important that each of the above steps be followed in order to avoid duplication of LDS Temple ordinances. FamilySearcher should not be used as a substitute for sound research practices.

### B. Handling Large GEDCOM Files using FamilySearcher

The FamilySearcher program was designed to handle small to medium sized GEDCOM files. Large GEDCOM files in excess of about 3000 names have the potential of exhausting the memory and slowing down the performance of even the most modern Personal Computer. FamilySearcher was designed with the intent of dealing with smaller files and optimizations have not been included to handle large files. Please consider splitting your GEDCOM files into small enough groups so as to obtain best program performance. FamilySearcher will generate a warning message when an attempt is made to open a large GEDCOM file. Please be advised that your computer may lock-up and need to be rebooted if the GEDCOM file size exceeds the capabilities of your computer. The use of large GEDCOM files with this program is not advised and is done at your own risk.

### C. Use of this Program

FamilySearcher – License  
Copyright © 2003-2004 K. A. Owen

This program is provided free of charge and may be freely distributed in its original form, with all files intact and unmodified. No charge may be made except to cover the nominal cost of media. It is provided as a finding tool to provide rapid access to the resources of the FamilySearch™ web site as well as other important genealogical Internet resources. FamilySearcher is provided “as is” and the author makes no warranty as to fitness for purpose whatsoever and accepts no responsibility for any losses incurred by using this software howsoever caused. The FamilySearcher program is not affiliated with the FamilySearch™ web site other than as a user of the data contained there.

## VIII. Other Information

### A. Details about this program

This program was written in Visual Basic 6.0. The Help file was created using Microsoft Word with the result being saved in HTML format.

Please send comments, suggestions and any bug reports to:  
[FamilySearcher@cablone.net](mailto:FamilySearcher@cablone.net) If possible – please attach a copy of the GEDCOM file that illustrates the problem. Your suggestions will help make this a better program.

### B. How to transfer matching LDS Ordinance information from FamilySearcher to Personal Ancestral File

When a matching IGI entry is being displayed in the Internet Explorer browser window – simply click on the toolbar icon of the magnifying glass. This will display the Family Details for the highlighted individual along side the IGI information. Place a checkmark next to each ordinance date that is needed and click on the Update button. The selected ordinance information will be displayed in red text. Next click on the OK button to accept these update. Repeat this update procedure for as many names as desired. FamilySearcher will tag each updated record by marking the ID number in the color green. This creates a visual indication that this name has been updated.

Go to the File menu and select "Save Ordinance Update (OUP) File". Choose a name for the OUP file to be saved or accept the default by clicking on OK.

Load up your family data into Personal Ancestral File and go to the File menu and select "Add TempleReady Update...". Select the OUP file created in the steps above and click on OK. The ordinance information will be added to your PAF file. Note that the OUP file created by FamilySearcher looks to PAF as if you had used the Update My Records capability of TempleReady.

### C. How to Alter the File Name Association Between FamilySearcher and GEDCOM Files

When FamilySearcher is installed it assumes that whenever you double click on a GEDCOM file that you want to load the file into FamilySearcher. The same applies when a GEDCOM file is downloaded from the Internet - your computer assumes that FamilySearcher is the application to launch. This may not be what you expect or desire.

This is referred to as "file name association". Each program that is installed registers a list of file name extensions that will automatically launch when double-clicked. For example, when Personal Ancestral File is first installed it registers ".GED" as a file name extension that it recognizes. When FamilySearcher is installed it overwrites this association and indicates to the Windows operating system that any GEDCOM file should be treated as being a FamilySearcher file. Windows does not allow more than one file association to be active at one time.

Here are two easy steps that can be taken to alter this behavior or file name association. Lets assume that you would like to associate all GEDCOM files with Personal Ancestral File:

a) Decide As You Go - From Windows Explorer - highlight the GEDCOM file that you would like to open with PAF. Right click and a new pop-up menu will appear. Select "Open With..." and then choose "Personal Ancestral File". This allows you to open a GEDCOM file with any desired program. This technique works from Windows Explorer but not when doing an Internet GEDCOM file download.

b) Set a Permanent File Association - If you would prefer that the default double-click action be restored permanently to Personal Ancestral File or some other genealogical software program then - from Windows Explorer - highlight any GEDCOM file and right click. Select "Choose another program". Scroll through the list of available programs until you find Personal Ancestral File. Place a check mark in the box "Always use the selected program to open this kind of file". Then click on OK. This will permanently change the file association back to PAF (or other program that you select). This technique will allow future Internet downloads of GEDCOM files to launch PAF rather than FamilySearcher.

The above instructions work with Windows XP - and should be similar on earlier versions of Windows.

### D. How to Create a GEDCOM File From PAF 5

The following steps can be used with Personal Ancestral File version 5 to generate a GEDCOM file containing the names of all individuals that are missing at least one LDS ordinance.

- 1) Launch Personal Ancestral File and load your PAF file
- 2) Select the menu item: "File", "Export..."
- 3) Use the following settings for the "Export" dialog box
  - Export to: PAF 5
  - Include: Uncheck all boxes
  - Selected Individuals: PartialClick on the "Select" button
- 4) Use the following settings for the "Select Individuals" dialog box
  - Field Filter: Press the "Define" button
- 5) Use the following settings for the "Field Filtering" dialog box
  - Possible Fields: Qualifies for Baptism
  - Press the ">" button
  - Select "is" and then click OK
- 6) Next add the OR operator as follows
  - Press the "OR" button
- 7) Now add another condition on which to filter
  - Possible Fields: Qualifies for Sealing to Parents
  - Press the ">" button
  - Select "is" and then click OK
- 8) Next add the OR operator as follows
  - Press the "OR" button
- 9) Now add another condition on which to filter
  - Possible Fields: Qualifies for Sealing to Spouse
  - Press the ">" button
  - Select "is" and then click OK
- 10) Click the "OK" button on the "Field Filtering" dialog box
- 11) Click the "OK" button on the "Select Individuals" dialog box
- 12) Click the "Export" button on the "Export" dialog box
- 13) In the "File name" field of the "Export GEDCOM File As" dialog box enter a meaningful file name. Example: IncOrd.ged
- 14) Click on the "Export" button on the "Export GEDCOM File As" dialog box
- 15) Once the export is complete - click on the "OK" button on the "GEDCOM Export" dialog box

The resulting GEDCOM file can now be used as input to FamilySearcher.